



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

August 18, 2008

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

To: Supervisor Yvonne B. Burke, Chair  
Supervisor Gloria Molina  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich  
From: William T Fujioka  
Chief Executive Officer

## QUARTERLY REPORT ON APPROVED CONTRACTS UNDER CHIEF EXECUTIVE OFFICE DELEGATED AUTHORITY

At the Board of Supervisors meeting held July 28, 1992, the Chief Executive Office (CEO) was instructed to report to the Board on approved contracts under the CEO's delegated contracting authority. In keeping with that practice, attached is the report for April 1, 2008 through June 30, 2008.

On February 19, 2008, the Board delegated authority to the CEO to distribute quality improvement grants to eligible child care providers participating in the Steps to Excellence Project (STEP), with each grant under \$5,000 and the total funds awarded not to exceed \$690,000. STEP is a voluntary Child Care Program Quality Rating System for Los Angeles County developed to assess the quality of care offered to children. The quality improvement grants are intended as an incentive for licensed centers and family child care home providers to meet STEP quality standards.

Although the STEP grants are delegated authority contracts, the CEO Office of Child Care will be producing reports on STEP grants on a quarterly basis. To prevent duplication in reporting for over 100 contracts, we will defer the STEP contract reporting to the CEO Office of Child Care.

If you have any questions or need additional information, please contact Ed Corser at (213) 974-2291.

WTF:DL:SK  
EC:CL:yjf

### Attachments

c: Executive Officer, Board of Supervisors  
County Counsel

Delegated Contracts.Rpt.bm

*"To Enrich Lives Through Effective And Caring Service"*

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**APPROVED CONTRACTS UNDER THE CHIEF EXECUTIVE OFFICER'S DELEGATED CONTRACTING AUTHORITY  
(WITHOUT STEPS TO EXCELLENCE PROJECT QUALITY IMPROVEMENT GRANTS)  
APRIL 1, 2008 THROUGH JUNE 30, 2008**

| CEO APPROVAL | AMOUNT OF CONTRACT/AMENDMENT  | CONTRACT TERM                       | CONSULTANT/ CONTRACTOR                                      | DESCRIPTION   |
|--------------|---|-------------------------------------|---|---|
| 03/06/08 *   | \$800,400 Maximum (\$266,800 maximum per year and \$66,700 maximum per quarter)   | 03/06/08 – 03/05/11                 | Public Counsel Law Center<br>AO-08-035                      | To provide coordination and support services to the Los Angeles County Homeless Court. Consultant will also provide, through subcontractors, transportation services as well as emergency housing and food assistance to Homeless Court participants.   |
| 04/16/08     | \$87,479.33 Maximum   | 04/17/08 – 12/31/09                 | Sapphos Environmental Inc.<br>AO-08-045                     | To prepare the Hollywood Bowl Performing Arts Complex National Register of Historic Places Nomination Package.  |
| 05/01/08     | \$23,000 Maximum (Increased by \$3,000)<br>Amendment #1                           | 08/09/07 – 12/31/08<br>Amendment #1 | R31 Solutions, LLC<br>AO-08-001                             | To assist the Quality and Productivity Commission with plain language training.<br><br>Amended for Consultant to provide additional plain language training, and to extend term ending date from 06/30/08 to 12/31/08.  |
| 05/05/08     | \$40,000 Maximum  | 05/06/08 – 09/30/08                 | Elissa Nunez<br>AO-08-050                                   | To serve as project lead for the Chief Executive Office (CEO) in assisting the Director of the Martin Luther King, Jr. Multi-Services Ambulatory Care Center (MLK-MACC) and his staff in implementing staffing and operational changes.   |
| 05/14/08     | \$135,000 Maximum   | 05/14/08 – 11/30/08                 | PATH Partners<br>AO-08-049                                  | To develop a Homeless Services Needs Assessment and Strategy. Contractor will: (1) complete an inventory and analysis of existing resources and services in the areas that are encompassed by the Gateway Cities Council of Governments (COG); (2) identify service gaps and barriers to services in the areas that are encompassed by the Gateway COG; (3) develop a comprehensive strategy that meets community needs; and (4) develop a comprehensive funding plan to support the design and implementation of the recommended strategies. |
| 05/16/08     | \$137,750 Maximum (Increased by \$39,500 from previous amendment)<br>Amendment #2 | 01/31/08 – 11/07/08<br>Amendment #2 | Fairbank, Maslin, Maullin & Associates (FMM&A)<br>AO-08-025 | To provide public opinion research services to Los Angeles County regarding the Utility Users Tax.<br><br>Amended to expand the likely voters covered by the survey and to extend term ending date from 03/31/08 to 11/07/08.   |
| 05/16/08     | \$150,000 Maximum   | 05/16/08 – 12/01/08                 | San Gabriel Valley Council of Governments<br>AO-08-048      | To select a consultant to develop a Regional Homeless Services Strategy, which shall be presented to the BOS for their review, possible approval, and potential funding of its implementation. Contractor has already selected Corporation for Supportive Housing (CSH) as the consultant.  |
| 05/22/08     | \$187,000 Maximum (Increased by \$49,250 from previous amendment)<br>Amendment #3 | 01/31/08 – 11/07/08<br>Amendment #3 | Fairbank, Maslin, Maullin & Associates (FMM&A)<br>AO-08-025 | To provide public opinion research services to Los Angeles County regarding the Utility Users Tax.<br><br>Amended to expand the likely voters covered by the survey.  |

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APRIL 1, 2008 THROUGH JUNE 30, 2008**

| CEO APPROVAL | AMOUNT OF CONTRACT/AMENDMENT        | CONTRACT TERM                       | CONSULTANT/ CONTRACTOR   | DESCRIPTION  |
|--------------|-------------------------------------|-------------------------------------|--|--|
| 05/22/08     | \$38,000 Maximum<br>Amendment #3    | 12/19/07 – 07/31/08<br>Amendment #3 | Secure Strategies International, LLC, A Talon Company<br>AO-08-017 | To conduct a detailed analysis of the County's Executive Security Protection Program and provide recommendations for improvements and modifications upon completion of the study.<br><br>Amended to extend term ending date from 05/31/08 to 07/31/08.   |
| 05/28/08     | \$50,000 Maximum                    | 05/29/08 – 12/31/08                 | San Gabriel Valley Council of Governments<br>AO-08-047             | To provide direction and administrative management of the Corporation for Supportive Housing (CSH) for the development of the Regional Homeless Service Strategy.  |
| 06/02/08     | \$157,500 Maximum                   | 06/03/08 – 09/26/08                 | Facilities Development, Inc.<br>AO-08-058                          | To provide estimates for all Los Angeles County Department of Health Services Emergency Departments, the surge impact to Emergency Department Boarding Time (EDBT) at volume increases of 5, 10, 15, and 20 percent while operating at 80, 85, 90, and 95 percent inpatient utilization.   |
| 06/04/08     | \$289,000 Maximum                   | 06/04/08 – 08/15/08                 | Noblis<br>AO-08-059  | To provide reports, recommendations, financial projections, and a business plan for a viable organizational transition to an alternative governance and organizational model at Rancho Los Amigos National Rehabilitation Center .   |
| 06/04/08     | \$45,000 Maximum                    | 06/05/08 – 06/30/09                 | Rigoberto Rodriguez Consulting, Inc.<br>AO-08-057                  | To develop agendas and facilitate meetings and focus groups related to the Katie A. Settlement. In addition, Consultant will develop a written report on the findings, and assist County leadership with the development of a five-year Katie A. Project Work Plan.  |
| 06/07/08     | \$77,667.50 Maximum<br>Amendment #1 | 12/05/07 – 06/30/09<br>Amendment #1 | Linda Demmers, Library Consulting<br>AO-08-008                     | To assist the County of Los Angeles Public Library in conducting and preparing a community library needs assessment for the Castaic Library Service Area and Newhall Library Service Area.<br><br>Amended to extend term ending date from 06/30/08 to 06/30/09.  |
| 06/11/08     | \$20,000 Maximum                    | 06/12/08 – 12/15/08                 | Design to Live<br>AO-08-063  | To complete various projects including:<br><br>1. Completing an inventory and cataloging of Second District files, photos, and memorabilia.<br><br>2. Working with Internal Services Department (ISD) to arrange the transport of the items to offsite locations.<br><br>3. Overseeing the destruction of personal files maintained by Supervisor Burke and the Second District. |

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| CEO APPROVAL | AMOUNT OF CONTRACT/AMENDMENT  | CONTRACT TERM                       | CONSULTANT/ CONTRACTOR                                      | DESCRIPTION   |
|--------------|---|-------------------------------------|---|---|
| 06/12/08     | \$23,242 Maximum  | 06/13/08 – 09/21/08                 | Christina Gavino Gray<br>AO-08-051                          | To complete various projects including:<br><ol style="list-style-type: none"> <li>1. Production and distribution of monthly electronic newsletter.</li> <li>2. Maintenance of newsletter e-mail lists.</li> <li>3. Maintenance and updating of Supervisor Zev Yaroslavsky's existing website.</li> <li>4. Additional special projects as directed by Supervisor Zev Yaroslavsky.</li> </ol> |
| 06/12/08     | \$353,504 Maximum (Increased by \$70,000)<br>Amendment #3                         | 10/19/05 – 10/31/09<br>Amendment #3 | Pacific Technologies, Inc.<br>CIO-0905-01                   | To provide strategic planning and process analysis consulting services to the County, as part of a three-part engagement designed to improve the County's planning and management of information technology.<br><br>Amended to extend term ending date from 10/31/08 to 10/31/09.   |
| 06/18/08     | \$214,500 Maximum (Increased by \$27,500 from previous amendment)<br>Amendment #4 | 01/31/08 – 11/07/08<br>Amendment #4 | Fairbank, Maslin, Maullin & Associates (FMM&A)<br>AO-08-025 | To provide public opinion research services to Los Angeles County regarding the Utility Users Tax.<br><br>Amended to expand the likely voters covered by the survey.  |
| 06/19/08     | \$36,000 Maximum  | 06/20/08 – 06/30/09                 | Areta Crowell<br>AO-08-056                                  | To provide consultation, direction, and mental health expertise on County plans and communication products related to the Katie A. Settlement Agreement.  |
| 06/20/08     | \$30,000 Maximum (Increased by \$15,000)<br>Amendment #1                          | 09/06/07 – 08/31/09<br>Amendment #1 | Diane Asselin Baer<br>AO-08-012                             | To provide adult protective consulting services to the Department of Consumer Affairs.<br><br>Amended to extend term ending date from 08/31/08 to 08/31/09.   |
| 06/26/08     | \$930,000 Maximum   | 06/27/08 – 06/30/09                 | Deloitte Financial Advisory Services LLP<br>AO-08-027       | To provide records management studies for the County of Los Angeles.  |
| 06/27/08     | \$175,000 Maximum   | 06/28/08 – 06/30/10                 | Montague DeRose and Associates, LLC<br>AO-08-062            | To provide analytical and financial modeling services in connection with the utilization of numerous existing Los Angeles County facilities and the development of new projects.  |
| 06/30/08     | \$50,000 Maximum  | 07/01/08 – 06/30/09                 | Leighton Consulting, Inc.<br>AO-08-064                      | To provide as-needed environment services, including facilitating meetings and conducting file research related to regulatory agencies, as well as site assessment activities as required by the Chief Executive Office (CEO).  |

\* Agreement forwarded to CEO – Fiscal Services subsequent to the compilation of previous reports.